

3D Systems Leuven is looking for a motivated

## BUSINESS PROCESS ANALYST

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### ABOUT 3D SYSTEMS LEUVEN

3D Systems Leuven is a dynamic and leading enterprise, specialized in 3D Printing of metal components. 3D Systems Leuven is not only a technology developer but also a technology user (production company). This makes us a strong innovation partner for clients in the industrial, medical and dental sector.

With this technology, we build up material in layers using a high intensity laser until it becomes a solid product. Unlike conventional production techniques, this one does not render any material loss, nor does it require any tooling. It does however, enable the designers to manufacture very complex geometries which are not producible using the traditional techniques.

*3D Systems Leuven is part of the 3D Systems group, a world leader in 3D printing.*

### JOB DESCRIPTION

The Business Process Analyst engages with key users from various departments across the parts manufacturing organization to gain a deep understanding of their processes, elicits and writes software use requirements, maps the business processes to various software packages and supports the implementation and maintenance of the software solutions.

### TASKS & RESPONSIBILITIES

- Facilitate workshops with business stakeholders to elicit, gather and analyze business requirements and use cases for large, complex technology projects and map them to software solutions
- Validate and verify all requirements, making sure they map to the business need being addressed, are approved by the appropriate stakeholders (including the Steering Committee) and meet relevant quality standards for completeness and relevance.
- Work with developers, project managers, business analysts, and quality assurance staff to ensure that they fully understand the requirements.
- Organize and maintain business requirements per application per implementation phase.
- Report out to management about the requirements, mapped solutions and potential gaps in the provided solution, assigning the appropriate priorities.
- Prepare software validation documentation to validate the software for the intended use and collect approvals from the appropriate stakeholders
- Develop validation test cases, perform testing and report out the test results
- Collaborate with end-users to create and maintain training materials
- Meet with key business partners regularly to uncover business issues that need to be addressed in future releases of the sales & services technology frameworks, and partner to identify opportunities for process optimization and redesign

### PROFILE

- Bachelor degree, preferred in a technical field
- 4 years' experience in a similar role
- Knowledge tools MS-Visio, Jira
- Fluent in English, knowledge of Dutch is a plus
- Ability to manage release cycles by analyzing requirements, obtaining prioritization from the business, constructing workflow charts and diagrams, studying system capabilities, writing specifications, and working with Development and QA to ensure business needs are met
- Experience leading Business Process Optimization and Automation projects

- Develop and apply a structured methodology to the specification of requirements, ensuring that all requirements are in a standardized layout and can be easily shared and understood by all stakeholders
- Able to function efficiently and effectively in a fast-moving and demanding environment

## **WE OFFER**

- A challenging job in a young and dynamic team
- A competitive salary and additional non-statutory benefits
- Career opportunities in a global company with exponential growth.

## **INTERESTED?**

Send your resume and motivation letter to:

[BelgiumCareers@3dsystems.com](mailto:BelgiumCareers@3dsystems.com)